



ANAPHYLAXIS COMMUNICATION PLAN

This Communication Plan supports the Essex Heights PS Anaphylaxis Policy

- Ministerial order 706 and associated guidelines on Anaphylaxis management are now in effect as of 22/4/2014
- All staff are provided with training every 3 years in First Aid Management of Anaphylaxis – course number 22099VIC
- Twice yearly staff presentations to all staff as per DEECD guidelines. This presentation is available to all staff on the server - under staff shared-2014 power point anaphylaxis. During this talk, the practice auto adrenaline injectors will be used for all staff to be familiar with
- A list of up to date health needs relevant to students in a particular class will be made available to CRT staff through the class CRT folder.
- All specialist staff get a folder listing all children with medical needs
- Anaphylaxis ASCIA plans are on display in the staffroom, Health centre and inside each class attendance folder so it is available to all staff including CRTs
- When parents complete and annually review an Anaphylaxis Management plan, they are provided with an information sheet including strategies for dealing with allergens (See Appendix C)
- The school will disseminate relevant information about anaphylaxis if directed to do so by DEECD or other relevant Departments.
- Parents will be notified by letter or phone calls to remind them about expiry dates and the need for replacement Epipens.
- Staff are required to provide the EHPS Health Centre with notice about excursions to ensure all required medication is sent for the student for whom it's prescribed.
- Classroom teachers will promote hand washing and discourage the sharing of food.
- If birthday treats are brought in, parents / guardians are requested to provide a list of ingredients Parents of children diagnosed with anaphylaxis are asked to supply an alternative treat.
- At the start of each school year. Parents will be alerted to the presence of allergies in their child's classroom.
- In the event of outings/excursions/camps, all staff and parents attending the excursion should be made aware of the anaphylactic children and the risk management plan.