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**ESSEX HEIGHTS PRIMARY SCHOOL**  
**DAY STRUCTURE POLICY**

Warning Bell/Music	8:50 am	
CLASSES COMMENCE	9:00 am	
Period 1	9:00 – 11:00 am	(120 minutes)
RECESS	11:00 – 11:30 am	(30 minutes)
Period 2	11:30 – 1:30 pm	(120 minutes)
Eating time	1:30 – 1:40 pm	(10 minutes)
LUNCH	1:40 – 2:30 pm	(50 minutes)
Period 3	2:30 – 3:30 pm	(60 minutes)
Students Dismissed	3:30 pm	

N.B. Briefings for all staff: Mondays 8:30 – 8:45am in Staffroom.

Andrew Crossett

Trevor Sharrock

Principal

School Council President

August 2014