Dear Parents,

We wish to again establish a Class Parent Representative Scheme at Essex Heights Primary School this year. This involves appointing a parent (or partnership of parents) to each class to perform the role of Class Rep.

The role is an important one in building connection and community within our school. The Class Reps become a point of contact for other parents in the class. They play a role in reminding and following up on things like excursions, working bees, Showcase, Mother’s Day stalls etc. The Class Reps may also take a role in arranging social events for the parents in one class or across a Level. They may be asked by teachers to arrange classroom helpers, excursion assistants, class working bees and so on. In many cases these tasks can be carried out through a reminder email, and so this does not need to be a time consuming role. It is, however, one that has the potential to add great value to our school community.

We would expect that our Class Reps will also liaise with the Executive of our Essex Heights Primary School Parents & Friends Association (PFA). Currently, Betty Ciorciari is President of the PFA. Importantly, this year, the PFA will be running a School Carnival in November. Class reps could be asked to be a member of the Carnival Committee and will be assisting with the coordination of other parents.

If you would like to support Essex Heights PS as a Class Rep, please complete the slip below and return this to school by Monday, February 16th.

Subsequently, the Principal, in consultation with staff, will confirm the nominated Class Representatives for 2015.

Following this, we will meet with those involved to discuss the role and responsibilities. Please contact me if you have any queries in this regard.

Thank you,

Ina Kuehlich
Assistant Principal

Please return to class by 16/2/15

CLASSROOM REPRESENTATIVES – 2015

I would like to be considered for the role of Classroom Representative

Name: ___________________________   Teacher/Room ___________________________

Signed (Parent) ___________________   FAMILY NAME _______________________

Contact details:

Phone ___________________________ mobile __________________________

Email ________________________________________________